

Proposal Name: Electronic Funds Transfer System

Proposal Priority #: 7

Department: CalEPA State Water Resources Control Board

Revision Date:

Concept Statement

Description

Brief description of the proposed project:

Implementation of an electronic funds transfer system within the Water Board as a more cost effective way for water quality permit holders to pay permit fees and for the Water Board to pay its bills. EFT payments are made by authorizing a financial institution to transfer money from a payee's bank account to the State's bank account, thus eliminating the use of paper checks.

Need Statement

High Level Capabilities Needed:**What is Driving This Need?**

Cost savings and the possibility of legislative mandate.

Risk to the Organization if This Work is Not Done:

The Legislature could require the Water Board to implement EFT under stringent time constraints.

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Benefit Statement

Intangible Benefits

Process Improvements (describe the nature of the process improvement):

It takes significantly less staff time to process electronic payments than checks, mainly because of the staff time involved in cashiering, posting, clearing, reconciling, and auditing manual check processes.

Other Intangible Benefits:

Easier to reconcile and audit

Tangible Benefits

Revenue Generation (describe how revenue will be generated):

Cost Savings (describe how cost will be reduced):

It costs significantly less time and money to process electronic payments than checks.

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Cost Avoidance (describe the cost and how avoided):

Risk Avoidance (describe the risk and how avoided):

Improved Services:

EFT would allow the Water Board to provide a services to permit holders that many would likely utilize.

Consistency

"No" Responses 		Rationale	Action Required
Enterprise Architecture			
Business Plan			
Strategic Plan			

Impact to Other Agencies

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Nature of Impact to Other Agencies

Agency:
<i>Describe the nature of the impact:</i>

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Solution Alternatives

Alternative 1:

Technical Considerations for Alternative 1:

ROM Cost:

to

Note: high end of range must not exceed 200% of low end of range

Alternative 2:

Technical Considerations for Alternative 2:

ROM Cost:

to

Note: high end of range must not exceed 200% of low end of range

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Alternative 3:

Technical Considerations for Alternative 3:

ROM Cost:

to

Note: high end of range must not exceed 200% of low end of range

Recommendation

Comparison:

Alternative 1	ROM Cost	Risk
	-	
Alternative 2	ROM Cost	Risk
	-	
Alternative 3	ROM Cost	Risk
	-	

Conclusions:

1	
2	
3	
4	

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Recommendation:

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Project Approach *(if known)*

System Complexity:		System Business Hours: <i>(e.g., 24x7, 9am-5pm)</i> :			
Architecture	<input type="checkbox"/> Mainframe <input type="checkbox"/> Client Server <input type="checkbox"/> Web Based	Num. of New Databases:			
Technology	<input type="checkbox"/> New <input type="checkbox"/> New to Staff <input type="checkbox"/> In-House Experience	Interfaces:			
Implementation	<input type="checkbox"/> Central Site <input type="checkbox"/> Phased Roll-out	Num. of Sites:			
M & O Support	<input type="checkbox"/> Contractor <input type="checkbox"/> Data Center <input type="checkbox"/> Project <input type="checkbox"/> Returned to Sponsor				
Procurement Approach: <i>(consult with OSI Procurement Center)</i> Not known				Number of Procurements:	
Open Procurement?		Delegated Procurement?			
Scope of Contract	<input type="checkbox"/> Development <input type="checkbox"/> Implementation <input type="checkbox"/> M & O <input type="checkbox"/> Other:				
Anticipated Length of Contract:		Years /		extensions for years	